



UNDERGROUND STORAGE TANK PROGRAM
BUREAU OF LAND AND WASTE MANAGEMENT
2600 Bull Street, Columbia, South Carolina 29201
Telephone (803) 896-7957 Fax (803) 896-6245

TANK AND SLUDGE DISPOSAL FORM

SITE IDENTIFICATION AND LOCATION

- Facility Name: _____
- Permit ID #: _____
- Physical Street Address: _____
- City/State/ Zip: _____

TANK OWNER INFORMATION

- Tank Owner Name: _____
- Tank Owner Address: _____
- City/State/Zip: _____
- Contact Person Name: _____
- Contact Person Phone Number: _____

STATE USE ONLY

Approved by: _____

Date Approved: _____

Special Conditions:

LANDOWNER INFORMATION

- Landowner Name: _____
- Landowner Address: _____
- City/State/Zip Code: _____
- Contact Person: _____
- Contact Person Phone Number: _____

CLOSURE INFORMATION

- Number of USTs to be closed: _____
 - Capacity of each UST: _____
 - Substance stored: _____
- Method of Closure (check one):
 - Removal: _____ Fill in Place: _____
 - For Fill in Place Closure, indicate fill to be used: _____
- UST Closure Contractor: _____
- Contractor Mailing Address: _____
 - City/State/Zip Code: _____
- Contractor Phone Number: _____
- Contractor Contact Person: _____

TANK DISPOSAL INFORMATION

- Name of disposal facility: _____
- Address: _____

SLUDGES DISPOSAL INFORMATION

- Name of disposal facility: _____
- Address: _____
- Signature of Owner or Authorized Representative: _____

IMPORTANT INFORMATION

The Division of Solid Waste Management of the South Carolina Department of Health and Environmental Control (Department) governs the disposal of used underground storage tanks (USTs) and their respective liquid and sludge contents. Prior to the in-place closure or removal of USTs, the UST Program must be informed of where liquids and/or sludge will be disposed and how used USTs will be managed. This information must be provided on the Tank and Sludge Disposal Form.

- The contents of the tank are considered a hazardous waste until proven otherwise. The hazardous waste determination can be made by testing the material using approved methods or by having knowledge of the material or process that produced the tank's contents.
- Hazardous waste must be disposed of at a facility permitted by the Department to treat, store, and/or dispose of hazardous waste.
- The tank owner is considered the generator of any hazardous waste contained in the tank.
- A regulated tank itself is considered a hazardous waste until it is "empty" as defined by the Resource Conservation and Recovery Act (RCRA), which means that less than one inch of residual material is present in the tank after it has been pumped out.
- Even if a tank is "empty" as described above, the residual material inside the tank must be properly managed and disposed of as a hazardous waste.
- USTs that have been removed from the ground should be clearly marked with spray paint on both tank ends to indicate the UST Site ID # and the date of removal.
- The tank owner must obtain a manifest from the disposal facility upon delivery of tanks, liquid, and sludge. This information must be provided to the UST Program with the completed closure report (Attachment 1 of the UST Assessment Guidelines). The closure report, including the noted manifest(s) and analytical sampling data/results, must be submitted within 60 days after the tank closure event.
- The Tank and Sludge Disposal Form must be submitted at least 30 days prior to the actual tank closure event. Notice of at least 48 business hours prior to the actual tank closure event must be given to the UST Permitting Coordinator, who can be reached at (803) 896-6942.

TANK AND SLUDGE DISPOSAL FORM INSTRUCTIONS

GENERAL INFORMATION:

On May 24, 1985, the South Carolina Underground Storage Tank Control Regulations (SCUSTCR) became effective. Revisions to these regulations became effective on March 23, 1990. The regulations provide for the development and implementation of a regulatory program for underground storage tanks that store regulated substances. One purpose of the regulations is to set forth specific requirements for the removal of underground storage tanks and the investigation of potential product releases. Pursuant to SCUSTCR R.61-92, Subpart G, Section 280.71(a), "At least 30 days before beginning either permanent closure owners must notify the Department of their intent to permanently close the UST system." The "Tank and Sludge Disposal Form" is designed to meet the notification requirement as well as document the final location of the solid waste associated with the removal (e.g., the tank itself and any sludge that is pumped out of the tank). In addition, this form serves to help the UST program track both tank removals and the required closure assessment information.

EXPLANATION:

Complete DHEC Form 2233, the "Tank and Sludge Disposal Form," only if you are proposing to permanently close a regulated UST system by removing the tank(s) from the ground or filling them in place with an approved material. This form is to be submitted to the UST Permitting Coordinator. Please read the instructions carefully prior to completing the form. If you have any questions regarding the applicability of this form to your operations, please contact the UST Permitting Coordinator at (803) 896-6942.

DEFINITIONS:

"*Closure Contractor*" means the company or individual hired to physically remove the tanks or fill them in place with an approved material. It is common for the closure contractor to submit to the UST Program all documentation, including the required environmental assessment following the closure of the tank system.

"*Owner*" means:

- a. In the case of an underground storage tank in use on November 8, 1984, or brought into use after that date, any person who owns an underground storage tank used for storage, use or dispensing of regulated substances;
- b. In the case of any underground storage tank system in use before November 8, 1984, but no longer in use on that date, any person who owned such UST immediately before the discontinuation of its use; or
- c. A person who has assumed legal ownership of the underground storage tank through the provisions of a contract of sale or other legally binding transfer of ownership.

"*Regulated substance*" means any substance defined in Section 101(14) of the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA) [but not including any substance regulated as a hazardous waste under Subtitle C] and petroleum, including crude oil or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees Fahrenheit and 14.7 pounds per square inch absolute). If you do not know whether your tank contains regulated substances, please call the UST Permitting Coordinator at (803) 896-6942.

"*Sludge*" means the petroleum residue that remains at the bottom of the tank after all liquid has been removed. This residue is considered hazardous waste and must be disposed of at an approved location.

"*Underground storage tank*" means any one or combination of underground, enclosed containers (including underground pipes connected thereto) that is 10 percent or more beneath the surface of the ground. Excluded are:

- a. Farm or residential tanks of 1,100 gallons or less capacity used for storing motor fuel for noncommercial purposes;
- b. Tanks used for storing heating oil for consumptive use on the premises where stored;
- c. Septic tanks;
- d. Pipeline facilities (including gathering lines) regulated under the Natural Gas Pipeline Safety Act of 1968 or regulated under the Hazardous Liquid Pipeline Safety Act of 1979, or which is an intrastate pipeline facility regulated under the State laws;
- e. Surface impoundments, pits, ponds, or lagoons;
- f. Storm water or wastewater collection systems;
- g. Flow-through process tanks;
- h. Liquid traps or associated gathering lines directly related to oil or gas production and gathering operations; and
- i. Storage tanks situated in an underground area (such as a basement, cellar, mineworking, drift, shaft, or tunnel) if the storage tank is situated upon or above the surface of the floor.

INSTRUCTIONS FOR COMPLETING THE TANK AND SLUDGE DISPOSAL FORM:

Section I (Site Identification and Location)

1. *Facility Name* – Enter the name of the physical location of the tank system.
2. *Permit ID #* – Enter the facility identification number.
3. *Physical Street Address* – Enter the physical address where the tank system is located.
4. *City, State and Zip* – Enter the city, state, and zip code for the location of the system.

Section II (Tank Owner Information)

1. *Tank Owner Name* – Enter the name of the current tank owner. If the current tank owner is different from the tank owner listed in our database, then a separate transfer of ownership form will need to be completed prior to the processing of this form.
2. *Tank Owner Address* – Enter the mailing address of the current tank owner.
3. *City, State and Zip* – Enter the city, state, and zip code for the current tank owner.
4. *Contact Person Name* – Enter the name of the person who will be responsible for any issues that may arise during the tank closure activities.
5. *Contact Person Phone Number* – Enter the phone number for the contact person.

Section III (Landowner Information)

1. *Landowner Name* – Enter the name of the current landowner.
2. *Landowner Address* – Enter the mailing address of the current landowner.
3. *City, State and Zip* – Enter the city, state, and zip code for the current landowner.
4. *Contact Person Name* – Enter the name of the person who will be responsible for any issues that may arise during the tank closure activities.
5. *Contact Person Phone Number* – Enter the phone number for the contact person.

Section IV (Closure Information)

1. *Number of USTs to be closed* – Enter the number of registered tank(s) that will be permanently closed.
 - a. *Capacity of each UST* – List the capacity in gallons for each tank to be closed.
 - b. *Substance stored* – List the substance stored in each tank. Please list all petroleum-based products, including all gasoline, fuel oils, waste oil, diesel fuels and ethanol blends.
2. *Method of Closure* – Check the blank that indicates the method to be used to close the system. For fill-in-place closures, indicate the fill material to be used.
3. *UST Closure Contractor* – Enter the name of the contractor hired to conduct the closure activities.
4. *Contractor Mailing Address* – Enter the mailing address of the closure contractor.
 - a. *City, State, Zip* – Enter the city, state, and zip code for the closure contractor.
5. *Contractor Phone Number* – Enter the phone number for the closure contractor.
6. *Contractor Contact Person* – Enter the name of the person who will be responsible for any issues that might arise during closure activities.

Section V (Tank Disposal Information)

1. *Name of the disposal facility* – Enter the name of the location at which the tank(s) will be properly disposed. Please refer to the list of registered disposal companies provided by the Program. For fill-in-place closures, please indicate "Not Applicable."
2. *Address of the disposal facility* – Enter the physical street address for the chosen disposal facility.

Section VI (Sludge Disposal Information)

1. *Name of the disposal facility* – Enter the name of the location at which the sludge will be properly disposed. Please refer to the list of registered disposal companies provided by the Program.
2. *Address of the disposal facility* – Enter the physical street address for the chosen disposal facility.

Section VII (Signature)

1. *Signature of Owner* – This form will not be approved without the signature of the tank owner or an authorized representative.

OFFICE MECHANICS AND FILING:

After completing the form, send it to:

UST Permitting Coordinator

UST Regulatory Assistance Section

SCDHEC - Bureau of Land and Waste Management

2600 Bull Street

Columbia, South Carolina 29201-1708

The owner should submit the completed form to the UST Permitting Coordinator at least thirty days in advance of the planned closure event. It is recommended that the owner retain a copy of the completed form. Allow approximately seven to ten days for Department review. Upon approval of the form by the Permitting Coordinator, an approval letter and a copy of the UST Site Assessment Guidelines will be sent to the tank owner and/or closure contractor. The UST Permitting Coordinator must be notified at least 48 business hours in advance of the date/time of the actual closure event.

Regulatory Compliance Division, Bureau of Land and Waste Management

South Carolina Department of Health and Environmental Control

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<http://www.scdhec.gov/ust/index.html>